

CSR Chaleur Board of Directors

Regular Meeting

Minutes

Wednesday, May 6, 2026

6:30 PM

CSR Chaleur Conference Room
702 Principale Street, Suite 2 – Petit-Rocher

Present

- Michael Willett, Bathurst
- Kim Chamberlain, Bathurst
- Lilianne Carmichael, Belledune
- Cynthia Robinson, Belledune
- Laura McNulty, Rural District
- Donald Duclos, Rural District

Absent

- Daniel Guitard, Belle-Baie
- Charles Doucet, Belle-Baie
- Paul Arseneault, Belledune
- Nathalie Paulin, Rural District

Staff

- Jocelyne Hachey, Chief Executive Officer
- Dayna Anderson, Director of Solid Waste Management
- Shirley DeSilva, Director of Economic and Tourism Development
- Joyce Basque, Director of Finance
- Thomas Lizotte, Director of Communications
- André Frenette, Director of Planning Services
- Donna Landry-Haché, Chief Operations Officer and Clerk

1. Call to order and opening statements

The meeting was called to order by the Chair, Mr. Michael Willett, at 6:35 PM.

2. Recording of attendance and verification of quorum

The Chair declared that quorum was achieved.

3. Adoption of the Agenda

Moved by: Kim Chamberlain

Seconded by: Laura McNulty

THAT the agenda be adopted as presented.

MOTION CARRIED

4. Declarations of Conflict of Interest

None declared.

5. Minutes

5.1 Adoption of the Minutes of January 21, 2026

Moved by: Laura McNulty

Seconded by: Donald Duclos

THAT the minutes of January 21, 2026 be adopted as presented.

MOTION CARRIED

5.1.1 Business Arising from the Minutes of November 26, 2025

None.

6. Correspondence

None.

7. Presentations

7.1 Audited Financial Statements – Rémi Boudreau

Mr. Boudreau, from the accounting firm Allen, Paquet & Arseneau, presented and explained the 2025 financial statements.

Joyce Basque, Director of Finance for CSR Chaleur, provided additional clarification regarding differences in certain expenses and unused funds. These differences will be reflected in member contributions in 2027.

No questions.

7.2 2026 Infrastructure Works – Roy Consultants – Guillaume Arseneau

Mr. Arseneau presented the 2026 plan.

A question was asked regarding the timeline for gas production to begin.

Mr. Arseneau responded that it would begin almost immediately.

7.3 2025 Annual Report

Ms. Jocelyne Hachey, Chief Executive Officer, introduced the report and asked each department director to keep their presentation under 10 minutes.

Presentations were made by:

- Mr. André Frenette, Director of Planning
- Ms. Dayna Anderson, Director of Solid Waste
- Ms. Jocelyne Hachey, CEO, presented the Community Development report as the position is currently vacant

Ms. Hachey also took the opportunity to thank all regional partners, contributors, and volunteers for their valuable contributions.

Ms. Kim Chamberlain thanked CSR Chaleur members for supporting the “Harbour of Hope” project, which is currently experiencing great success.

- Ms. Shirley DeSilva, Director of Economic Development and Tourism

8. Corporate and Collaborative

8.1 Resolution – Receipt of the 2025 Annual Report

Moved by: Kim Chamberlain

Seconded by: Lilianne Carmichael

THAT the members of CSR Chaleur acknowledge receipt of the 2025 Annual Report.

MOTION CARRIED

8.2 Support and Oversight Committee Report

Ms. Jocelyne Hachey, Chief Executive Officer, tabled the report.

The committee indicated that it was satisfied with the report and recommended adoption of the 2025 financial statements.

8.3 Resolution – Adoption of the 2025 Audited Financial Statements

Moved by: Kim Chamberlain

Seconded by: Lilianne Carmichael

IT IS RESOLVED THAT the Board of Directors hereby approves the Commission's audited financial statements for the fiscal year ending December 31, 2025, as presented, having reviewed them, examined the independent auditor's report, and received the recommendation of the Support and Oversight Committee.

MOTION CARRIED

9. Solid Waste Management

9.1 Resolution to Award the 2026 Infrastructure Work Contract

Awarding of contract for 2026 Infrastructure Work

Whereas the 2026 infrastructure work was presented to the Environmental Monitoring and Technical Committee on March 17 and May 4, 2026, and the committee members are in support of the work;

Whereas the Chaleur RSC Board of Directors adopted the 2026 capital budget which included the infrastructure work;

Whereas the recommended bid by the consultant meets all the requirements as drafted in the call for tender documents.

Whereas the cost of the infrastructure work is within the amount budgeted for 2026.

Moved By: Kim Chamberlain

Seconded By: Laura McNulty

THAT the Chaleur Regional Service Commission awards the contract for the infrastructure work to the lowest bidder **Kenny's Trucking Ltd.** for the sum of **\$3,158,998.25 including taxes.**

MOTION CARRIED

10. Unfinished Business

None.

11. New Business

None.

12. In Camera Session

None.

13. Adjournment

Kim Chamberlain moved to adjourn the meeting at 8:33 PM.