

Chaleur RSC Board of Directors

Regular meeting

Minutes

Wednesday, November 19, 2025

6:30 pm

Chaleur RSC Board Room

702 Main Street, suite 2

Petit-Rocher

Recording of attendance Kim Chamberlain, Bathurst
Charles Doucet, Belle-Baie
Paul Arseneault, Belledune
Cynthia Robinson, Belledune
Laura McNulty, Rural District
Nathalie Paulin, Rural District
Michael Willett, Bathurst
Marie Lariviere, Belle- Baie

Staff: Jocelyne Hachey, Executive Director
Dayna Anderson, Solid Waste Management Director
Shirley deSilva, Economic and Tourism Development Director
Jennifer Pitre, Community Development Manager
Thomas Lizotte, Director of Communication

1. Call to order and opening statements

The meeting is called to order by the Chairman, Mr. Micheal Willett, at 6:30 p.m.

2. Recording of attendance and verification of quorum

The meeting Chairperson declares that quorum is met.

3. Adoption of agenda

Moved By: Laura McNulty

Seconded By: Nathalie Paulin

THAT the agenda be approved as presented.

MOTION CARRIED

4. Conflict of interest declarations

None

5. Minutes

5.1 Adoption of minutes of September 10th, September 17th, October 15th and November 5th, 2025

This item was moved to the next board meeting for adoption.

5.1.1 Business arising from minutes

None

6. Correspondence

None

7. Presentation

7.1 Red Pine Solid Waste Management Facility 2025 infrastructure - Roy Consultant

8. Corporate and Collaborative

8.1 Adoption of 2026 budget

Moved By: Laura McNulty

Seconded By: Kim Chamberlain

Whereas the 2026 Operating and Capital budgets were revised by the Support and Oversight Committee comprised of the municipality's CAOs and Treasurers, as well as the Chaleur Rual District Manager on September 4, 2025;

Whereas the 2026 Operating and Capital budgets were presented to the Board Members during a work session held on September 10, 2025 and presented again in due form at the regular board meeting held on September 17, 2025, and that the members accepted, by resolution, the circulation of the 2026 budget to the community members for a period of 45 days as prescribed in the Regional Service Delivery Act;

Whereas the budgets were distributed to the community members on September 17, 2025, and the 45-day deadline was respected;

Whereas the community members and its representatives had the opportunity to ask questions related to the said budgets through their respective councils as well as within a second public working session of the CSRC held on October 15, 2025;

THAT the CRSC accepts the Operating budget for the sum of 13,112,779 \$ and the Capital budget for the sum of 3,257,000 \$.

MOTION CARRIED

Charles Doucet - Belle-Baie and Marie LaRivière Belle-Baie vote against the budget and leave the assembly.

8.2 Resolution - Salary indexation for non-unionized employees

Moved By: Kim Chamberlain

Seconded By: Cynthia Robinson

THAT the Chaleur Regional Service Commission offers a salary indexation of 2.0 % on January 1, 2026, to the non-unionized employees based on the 2024 provincial average Consumer Price Index (CPI) as published by Statistics Canada.

MOTION CARRIED

8.3 Presentation - New CRSC Website

Thomas Lizotte, Director of communications, explained the website is now live and invites the board to review. He will do a complete presentation of the website at the January 2026 board meeting.

8.4 Request to add the Belledune Arena to the list of shared regional infrastructure

Mr. Paul Arseneault, Mayor of Belledune, requested that the Belledune arena be presented to the Shared Infrastructure Committee so that it could be added to the list of shared infrastructure.

This request will be brought to the committee in early 2026

9. Solid Waste Management

10. Planning Department

11. Economic Development and Tourism

12. Community Development

12.1 Resolution to Increase Credit Card Limit - Director of Community Development

Moved By: Kim Chamberlain

Seconded By: Laura McNulty

WHEREAS the Director of Community Development of the Chaleur Regional Service Commission (CRSC) is responsible for managing expenditures related to the various programs such as the food HUB, Planet Youth, and the homeless Shelter;

AND WHEREAS the current credit card limit of five thousand dollars (\$5,000) is insufficient to accommodate the volume of operational expenses being incurred;

AND WHEREAS increasing the credit limit will improve efficiency and cash flow management;

BE IT RESOLVED THAT that CRSC approves that the credit card limit for the Director of Community Development be increased from five thousand dollars (\$5,000) to ten thousand dollars (\$10,000);

BE IT FURTHER RESOLVED THAT the Chief Executive Officer (CEO) or Director of Finance of the CRSC be authorized to take the necessary steps with the financial institution to implement this change.

MOTION CARRIED

13. Unfinished business

None

14. New business

None

15. In Camera Session

None

16. Adjournment

The meeting is adjourned at 7:17 p.m.