

**Chaleur RSC Board of Directors**

**Regular meeting**

**Minutes**

**Wednesday, November 19, 2025**

**6:30 pm**

**Chaleur RSC Board Room**

**702 Main Street, suite 2**

**Petit-Rocher**

Recording of attendance Kim Chamberlain, Bathurst  
Charles Doucet, Belle-Baie  
Paul Arseneault, Belledune  
Cynthia Robinson, Belledune  
Laura McNulty, Rural District  
Nathalie Paulin, Rural District  
Michael Willett, Bathurst  
Marie Lariviere, Belle- Baie

Staff: Jocelyne Hachey, Executive Director  
Dayna Anderson, Solid Waste Management Director  
Shirley deSilva, Economic and Tourism Development Director  
Jennifer Pitre, Community Development Manager  
Thomas Lizotte, Director of Communication

**1. Call to order and opening statements**

The meeting is called to order by the Chairman, Mr. Micheal Willett, at 6:30 p.m.

**2. Recording of attendance and verification of quorum**

The meeting Chairperson declares that quorum is met.

**3. Adoption of agenda**

**Moved By:** Laura McNulty

**Seconded By:** Nathalie Paulin

**THAT** the agenda be approved as presented.

**MOTION CARRIED**

**4. Conflict of interest declarations**

None

## **5. Minutes**

### **5.1 Adoption of minutes of September 10th, September 17th, October 15th and November 5th, 2025**

This item was moved to the next board meeting for adoption.

#### **5.1.1 Business arising from minutes**

None

## **6. Correspondence**

None

## **7. Presentation**

### **7.1 Red Pine Solid Waste Management Facility 2025 infrastructure - Roy Consultant**

## **8. Corporate and Collaborative**

### **8.1 Adoption of 2026 budget**

**Moved By:** Laura McNulty

**Seconded By:** Kim Chamberlain

**Whereas** the 2026 Operating and Capital budgets were revised by the Support and Oversight Committee comprised of the municipality's CAOs and Treasurers, as well as the Chaleur Rural District Manager on September 4, 2025;

**Whereas** the 2026 Operating and Capital budgets were presented to the Board Members during a work session held on September 10, 2025 and presented again in due form at the regular board meeting held on September 17, 2025, and that the members accepted, by resolution, the circulation of the 2026 budget to the community members for a period of 45 days as prescribed in the Regional Service Delivery Act;

**Whereas** the budgets were distributed to the community members on September 17, 2025, and the 45-day deadline was respected;

**Whereas** the community members and its representatives had the opportunity to ask questions related to the said budgets through their respective councils as well as within a second public working session of the CSRC held on October 15, 2025;

**THAT** the CRSC accepts the Operating budget for the sum of 13,112,779 \$ and the Capital budget for the sum of 3,257,000 \$.

**MOTION CARRIED**

Charles Doucet - Belle-Baie and Marie LaRivière Belle-Baie vote against the budget and leave the assembly.

## **8.2 Resolution - Salary indexation for non-unionized employees**

**Moved By:** Kim Chamberlain

**Seconded By:** Cynthia Robinson

THAT the Chaleur Regional Service Commission offers a salary indexation of 2.0 % on January 1, 2026, to the non-unionized employees based on the 2024 provincial average Consumer Price Index (CPI) as published by Statistics Canada.

MOTION CARRIED

## **8.3 Presentation - New CRSC Website**

Thomas Lizotte, Director of communications, explained the website is now live and invites the board to review. He will do a complete presentation of the website at the Januray 2026 board meeting.

## **8.4 Request to add the Belledune Arena to the list of shared regional infrastructure**

Mr. Paul Arseneault, Mayor of Belledune, requested that the Belledune arena be presented to the Shared Infrastructure Committee so that it could be added to the list of shared infrastructure.

This request will be brought to the committee in early 2026

## **9. Solid Waste Management**

## **10. Planning Department**

## **11. Economic Development and Tourism**

## **12. Community Development**

### **12.1 Resolution to Increase Credit Card Limit - Director of Community Development**

**Moved By:** Kim Chamberlain

**Seconded By:** Laura McNulty

**WHEREAS** the Director of Community Development of the Chaleur Regional Service Commission (CRSC) is responsible for managing expenditures related to the various programs such as the food HUB, Planet Youth, and the homeless Shelter;

**AND WHEREAS** the current credit card limit of five thousand dollars (\$5,000) is insufficient to accommodate the volume of operational expenses being incurred;

**AND WHEREAS** increasing the credit limit will improve efficiency and cash flow management;

**BE IT RESOLVED THAT** that CRSC approves that the credit card limit for the Director of Community Development be increased from five thousand dollars (\$5,000) to ten thousand dollars (\$10,000);

**BE IT FURTHER RESOLVED THAT** the Chief Executive Officer (CEO) or Director of Finance of the CRSC be authorized to take the necessary steps with the financial institution to implement this change.

MOTION CARRIED

**13. Unfinished business**

None

**14. New business**

None

**15. In Camera Session**

None

**16. Adjournment**

The meeting is adjourned at 7:17 p.m.